

Student Affairs

Minutes

Date: 11.2.2021

PURPOSE: A-Team Meeting

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1. **Welcome – Ice Breaker –** Favorite Thanksgiving Tradition or food

|  |  |  |
| --- | --- | --- |
| Members | Present | Absent |
| Abby Langham (A&SP) | *x* |  |
| Katherine Fuchs (A&SP) |  | *x (with notice)* |
| Joanne LaBuda (Campus Dining) | *x* |  |
| Corie Baldwin (Campus Rec) | *x* |  |
| Sarah King (FYE) | *x* |  |
| Benard Goins (Greek Life) | *x* |  |
| Judith White (HPWS) |  | *x (with notice)* |
| tbd (Med Clinic) |  | *-* |
| Torey Palmer (P&FP) |  | *x* |
| Amy Mosley (Property Mgmt) |  | *x (with notices)* |
| Kathryn-Ruth Sasser (Student Center) | *x* |  |
| tbd (Student Conduct/Auburn Cares) | *-* | *-* |
| Kristee Treadwell (SCPS) | *x* |  |
| Billy Ferris (Student Involvement) | *x* |  |
| Alexis Davis (Student Involvement) | *x* |  |
| Lexy Payne (University Housing) | *x* |  |

1. **A-Team Meeting Schedule**

Meeting Schedule for this year:

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Start** | **End** | **Room** |
| 11/02/2021 Tue | 3:00 PM | 4:00 PM | MSC 2222/2223 |
| 12/07/2021 Tue | 3:00 PM | 4:00 PM | MSC 2222/2223 |
| 1/04/2022 Tue | 3:00 PM | 4:00 PM | MSC 2222/2223 |
| 2/01/2022 Tue | 3:00 PM | 4:00 PM | MSC 2222/2223 |
| 3/01/2022 Tue | 3:00 PM | 4:00 PM | MSC 2222/2223 |
| 4/05/2022 Tue | 3:00 PM | 4:00 PM | MSC 2222/2223 |
| 5/03/2022 Tue | 3:00 PM | 4:00 PM | MSC 2222/2223 |

1. **Assessment Moment at Coffee** 
   * ~~August 2021~~ *~~– First Year Experience (Sarah King)~~*
   * ~~September 2021~~ *~~– Greek Life (Benard Goins)~~*
   * ~~October 2021~~ *~~– Campus Recreation (Corie Baldwin~~)*
   * *(BUMP THIS MONTH DECEMBER – Move all ahead each month)*
   * ~~November~~ December 2021 – *Campus Dining (Joanne LaBuda)*
   * ~~December~~ January 2021 – *HPWS (Judith White)*
   * ~~January~~ February 2022 – *SCPS (Kristee Treadwell))*
   * ~~February~~ March 2022 – *Property Management (Amy Mosley)*
   * ~~March~~ April 2022 – *Student Involvement (Billy & Alexis)*
   * ~~April~~ May 2022 – *Student Center (Kathryn-Ruth Sasser)*
   * ~~May~~ June 2022 – *PFP (Torey Palmer)*
2. **2021-2022 A-Team Member Presentations:**

10 min each or less: a short presentation about what is going on in your department.

When presenting at A-Team meetings, address any challenges or questions you have and highlight how you use data to inform your decision-making. Note the types of data you collect (headcounts, interactions, usage, types of surveys – home grown and national and what is asked on these instruments, etc.). Share what your annual outcomes are and how you strategically chose them and how you use the findings/results of the data collected. Discuss what tools you use to collect, analyze, and share findings.

Also, feel free to speak about any programmatic or operational changes your office made as a result of Covid-19 and how you are collecting data/tracking/measuring success for those adjustments. You could also include any challenges/lessons learned that the group might benefit from hearing. What creative ways have you identified to reach students and collect data during the pandemic?

|  |  |  |
| --- | --- | --- |
| **Meeting Date** | **Department Name** | **A-Team Member** |
| ~~8/03/2021~~ | ~~Parent & Family Programs~~ | ~~Torey Palmer~~ |
| ~~9/07/2021~~ | ~~Campus Recreation~~ | ~~Corie Baldwin~~ |
| ~~10/05/2021~~ | ~~Property Management~~ | ~~Amy Mosley~~ |
| 11/02/2021 | FYE | Sarah King |
| 12/07/2021 | HPWS | Judith White |
| 1/04/2022 | SCPS | Kristee Treadwell |
| 2/01/2022 | Student Involvement | Billy Ferris & Alexis Davis |
| 3/01/2022 | Student Center | Kathryn-Ruth Sasser |
| 4/05/2022 | Campus Dining | Joanne LaBuda |
| 5/3/2022 | Greek Life | Benard Goins |

1. **SA Spotlight (Monthly Update):**
   * The Spotlight publication is posted monthly and archived on our website at: <http://assessment.auburn.edu/resources/findings-reports/>
   * Monthly reporting takes place annually from September (for August data) through May (for April data).
   * Starting in fall 2021, a new section will be added to the template to capture monthly on-going efforts for diversity, equity, and inclusion (DEI).
   * August 2021 data were due on Friday, September 3rd
   * Detailed instructions: <https://auburn.box.com/s/u5j0gjq8d7est2gm9h01ry0kyarnzzv9>
   * Upload to Box (August Template):

<https://auburn.box.com/s/v47yem776kjxfxzf35fougzfuscz80gw>

* + Remember comparison data
  + Remember to include raw figures and %
  + **35 words or less** – Please write for publication
  + Avoid abbreviations

Dr. Langham reminded the group about this information is due this week for the month of October, how to enter this information in BOX, and how to provide specificity for the points desired for publication

1. **Assessment Curriculum:** <http://assessment.auburn.edu/assessment-curriculum/>

Dr. Langham encouraged the team to participate in the curriculum if they haven’t already. She

also asked team members to serve as assessment champions and relay the importance of participating back to their departmental colleagues. Note: There will be a make up at the end of each semester, so it isn’t too late to start attending

1. **Update on Diversity, Equity, and Inclusion Student Survey –**

Dr. Langham met with senior SA leadership to discuss action items that can be taken from the results of the spring 2021 SoundRocket student climate survey. A second planning meeting for these action items will take place this month.

Additionally, Dr. Langham and co-chair, Dr. Brandy Smith, have a meeting scheduled this month to discuss the socialization of the division’s Diversity Action Plan and upcoming DAP implementation team.

**Data Confidentiality Form**

* + Available in Baseline – click link below to complete**:** [**https://baseline.campuslabs.com/au/dataconfidentiality**](https://baseline.campuslabs.com/au/dataconfidentiality)
  + If needing access to demographics files in Baseline, please send request to saasp@auburn.edu

Dr. Langham reminded A-Team members to complete this form if they haven’t already.

1. **Program Review for 2021-2022: Progress Updates**
   * Auburn Cares – had meeting 2 and 3 with A&SP staff, working now on narrative
   * Assessment & Strategic Planning – invitations to go out to self-study panelists this month
2. **Outcomes mid-semester reminder –**

Dr. Langham reminded the A-Team to review the outcomes they wrote with their departments for this year. It is important to make sure they are being implemented and assessed, especially as the institution prepares for decennial SACSCOC reaffirmation