

Student Affairs

MINUTES

Date: 5.3.2022

PURPOSE: A-Team Meeting

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1. **Welcome – Ice Breaker –** Share one thing you are most looking forward to this summer.

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| Members | Present | Absent  |
| Abby Langham (A&SP)  | *x* |  |
| Katherine Fuchs (A&SP)  |  | *x* |
| Joanne LaBuda (Campus Dining)  | *x* |  |
| Corie Baldwin (Campus Rec)  | *x* |  |
| Sarah King (FYE) |  | *x* |
| Benard Goins (Greek Life)  | *x* |  |
| Chase Chaplin (HPWS)  | *x* |  |
| Alice Lee Naughton (Med Clinic)  | *x* |  |
| tbd (P&FP)  |  |  |
| Amy Mosley (Property Mgmt)  |  | *x* |
| Kathryn-Ruth (KR) Sasser (Student Center)  | *x* |  |
| tbd (Student Conduct/Auburn Cares)  |  |  |
| Kristee Treadwell (SCPS)  | *x* |  |
| Billy Ferris (Student Involvement)  | *x* |  |
| Lexy Payne (University Housing) Maureen Young as proxy | *x* |  |

1. **A-Team Meeting Schedule**
	* Final meeting today until August
2. **Assessment Moment at Coffee**
	* ~~August 2021~~ *~~– First Year Experience (Sarah King)~~*
	* ~~September 2021~~ *~~– Greek Life (Benard Goins)~~*
	* ~~October 2021~~ *~~– Campus Recreation (Corie Baldwin~~)*
	* *(BUMP TO DECEMBER – Move all ahead each month)*
	* ~~November 2021 –~~ *~~Campus Dining (Joanne LaBuda)~~*
	* ~~January 2022 –~~ *~~HPWS (Chase Chaplin)~~*
	* ~~February 2022 –~~ *~~SCPS (Kristee Treadwell))~~*
	* ~~March 2022 –~~ *~~Property Management (Amy Mosley)~~*
	* ~~April 2022 –~~ *~~Student Involvement (Billy & Alexis)~~*
	* May 2022 – *Student Center (Kathryn-Ruth Sasser)*
	* June 2022 – *PFP (Torey Palmer)*
3. **2021-2022 A-Team Member Presentations:**

10 min each or less: a short presentation about what is going on in your department.

When presenting at A-Team meetings, address any challenges or questions you have and highlight how you use data to inform your decision-making. Note the types of data you collect (headcounts, interactions, usage, types of surveys – homegrown and national and what is asked on these instruments, etc). Share what your annual outcomes are and how you strategically chose them and how you use the findings/results of the data collected. Discuss what tools you use to collect, analyze, and share findings.

Also, feel free to speak about any programmatic or operational changes your office made as a result of Covid-19 and how you are collecting data/tracking/measuring success for those adjustments. You could also include any challenges/lessons learned that the group might benefit from hearing. What creative ways have you identified to reach students and collect data during the pandemic?

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| **Meeting Date** | **Department Name** | **A-Team Member** |
| ~~8/03/2021~~ | ~~Parent & Family Programs~~ | ~~Torey Palmer~~ |
| ~~9/07/2021~~ | ~~Campus Recreation~~ | ~~Corie Baldwin~~ |
| ~~10/05/2021~~ | ~~Property Management~~ | ~~Amy Mosley~~ |
| ~~11/02/2021~~ | ~~FYE~~ | ~~Sarah King~~ |
| ~~12/07/2021~~ | ~~HPWS~~ | ~~Chase Chaplin~~ |
| ~~1/04/2022~~ | ~~SCPS~~ | ~~Kristee Treadwell~~ |
| ~~2/08/2022~~ | ~~Student Involvement~~ | ~~Billy Ferris & Alexis Davis~~ |
| ~~3/01/2022~~ | ~~Student Center~~ | ~~Kathryn-Ruth Sasser~~ |
| ~~4/05/2022~~ | ~~Campus Dining~~ | ~~Joanne LaBuda~~ |
| 5/3/2022 | Greek Life | Benard Goins |

Greek life continues to work on their GPA outcome for Greek students compared to the undergraduate average

Greek life is using the satisfaction survey results from their GOAT leadership event to rethink what to offer at this training next year.

Abby gave a Kudos that Greek Life incorporates a Best Practices section on their team meeting agendas. She shared that with the group to encourage other departments to do the same.

1. **SA Spotlight (Monthly Update):**

April data are due Thursday, May 5th

* + The Spotlight publication is posted monthly and archived on our website at: <http://assessment.auburn.edu/resources/findings-reports/>
	+ Monthly reporting takes place annually from September (for August data) through May (for April data).
	+ Starting in fall 2021, a new section was added to the template to capture monthly on-going efforts for diversity, equity, and inclusion (DEI).
	+ Detailed instructions: <https://auburn.box.com/s/u5j0gjq8d7est2gm9h01ry0kyarnzzv9>
	+ Upload to Box (on Template):
	+ Remember comparison data
	+ Remember to include raw figures and %
	+ **35 words or less** – Please write for publication
	+ Avoid abbreviations
	+ -September 6th – data will be due for August 2022 (5th is Labor Day)
1. **Assessment Curriculum:** <http://assessment.auburn.edu/assessment-curriculum/>

**Tier 1**

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| **Workshops** | **Date** |
| Effectiveness Reporting | 5/17 @ 11 am in SC 2310 |
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**Tier 2**

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| **Workshops** | **Date** |
| Data Security & Ethics | 5/17 @ 9 am in SC 2310 |
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1. **SA Data Confidentiality form -** Must complete this form [**https://baseline.campuslabs.com/au/dataconfidentiality**](https://baseline.campuslabs.com/au/dataconfidentiality)if you want access to demographics files in Baseline, please send request to saasp@auburn.edu for the demographic file access
	* Anthology Insight – Abby brainstormed with the group an extended use for this agreement as the interactive dashboard product from Anthology called Insight is rolled out to the division. For staff with individual level access to student data/identifiers - SA staff will likely need to sign this too.
2. **Program Review for 2021-2022: Progress Updates**
	* Auburn Cares and A&SP (2021-2022)
	* Next – Greek Life (2022-2023)
	* Start gathering evidence per the CAS Standards now.
	* Student Involvement on hold until a future year is determined instead of 2022-2023. This is due to the significant amount of turnover the office is experiencing.
3. **SACSCOC Reaffirmation**
* Everyone needs to know what AU’s QEP is for the onsite team visit next Feb/March 2023
* Annual Reports/Effectiveness Reports – Due July 1
* Annual Reports have an added section for compliance reporting. Abby mentioned that there are some places from the last submission with prompts from her about what is needed in this next report, particularly tracking and reporting figures for concerns/violations
* Staff to use the SA Strategic Plan section in AU Planning to complete Effectiveness Reports
* Staff to use the Student Affairs Annual Report section in AU Planning to complete Annual Reports.
1. **June Workshop – June 17th – 8:30-12:00**
	* Abby proposed ideas for time at the June Workshop
		+ DEI in Assessment (launch of new DEI Assessment Curriculum session)
		+ SACSCOC Liaison office to share about Reaffirmation
		+ Academic Insight to share about QEP and Student Affairs partnerships
		+ Division-wide SLO work
		+ Division-wide High Impact Practices work
		+ Continued Anthology Insight dashboard conversation
		+ Sharing of proposed 2022-2023 annual outcomes
	* A-Team discussed other potential ideas for June Workshop. Abby assured group that if we can’t cover it at the workshop that A&SP will work to incorporate these topics at other meetings and events.
		+ Best practices from SA offices – easily implemented ideas learned from across the division’s own departmental best practices
		+ How to get people in your department to buy-in to assessment
			- Ways:
			- How to find ideas for your department on what is important to measure
			- Reiterating the “so what”, “you get out what you put in”
			- Facts or fiction about assessment (game format)
			- Share what peer institutions are doing in assessment
			- Teach participants who to benchmark
				* Benchmarking by field – discussion in groups about what fields are important
				* Do’s and Don’t of benchmarking and with responding – formatting/setting up and also when asked to respond ourselves
				* How you can benchmark (software, where to look, how to look, peer groups, etc.)