



STUDENT AFFAIRS
MINUTES

DATE: 8/3/2021
PURPOSE: A-Team Meeting

1. **Welcome – Ice Breaker** – If you could compete in an Olympic sport which one would you choose and why?

Members	Present	Absent
Abby Langham (A&SP) – practically swimming, aspirational figure skating	X	
Somer Givens (A&SP) – figure skating	X	
Katherine Fuchs (A&SP)	--	<i>Absent with notice</i>
Joanne LaBuda (Campus Dining) – speed walking	X	
Corie Baldwin (Campus Rec) – gymnastics	X	
Sarah King (FYE) – swimming	X	
Benard Goins (Greek Life) –	--	<i>Absent w/o notice</i>
Judith White (HPWS) – triathlon (says Eric) but figure skating	X	
tbd (Med Clinic) –	--	
Torey Palmer (P&FP) – rhythmic gymnastics (ribbon stick)	X	
Amy Mosley (Property Mgmt) – swimming	X	
Kathryn-Ruth Sasser (Student Center) – curling	X	
tbd (Student Conduct/Auburn Cares) –	--	
Kristee Treadwell (SCPS) –	--	<i>Absent with notice</i>
Billy Ferris (Student Involvement) – downhill skiing	X	
Alexis Davis (Student Involvement) – speed walking	X	
Lexy Payne (University Housing) –	--	<i>Absent with notice</i>

2. **A-Team Meeting Schedule**

Meeting Schedule for this year:

Date	Start	End	Room
8/03/2021 Tue	3:00 PM	4:00 PM	MSC 2310
9/07/2021 Tue	3:00 PM	4:00 PM	MSC 2222/2223
10/05/2021 Tue	3:00 PM	4:00 PM	MSC 2222/2223
11/02/2021 Tue	3:00 PM	4:00 PM	MSC 2222/2223
12/07/2021 Tue	3:00 PM	4:00 PM	MSC 2222/2223

1/04/2022 Tue	3:00 PM	4:00 PM	MSC 2222/2223
2/01/2022 Tue	3:00 PM	4:00 PM	MSC 2222/2223
3/01/2022 Tue	3:00 PM	4:00 PM	MSC 2222/2223
4/05/2022 Tue	3:00 PM	4:00 PM	MSC 2222/2223
5/03/2022 Tue	3:00 PM	4:00 PM	MSC 2222/2223

3. Assessment Moment at Coffee

- August 2021 – *First Year Experience (Sarah King)*
- September 2021 – *Greek Life (Benard Goins)*
- October 2021 – *Campus Recreation (Corie Baldwin)*
- November 2021 – *Campus Dining (Joanne LaBuda)*
- December 2021 – *HPWS (Judith White)*
- January 2022 – tbd
- February 2022 – *Property Management (Amy Mosley)*
- March 2022 – *Student Involvement (Billy & Alexis)*
- April 2022 – *Student Center (Kathryn-Ruth Sasser)*
- May 2022 – *PFM (Torey Palmer)*

4. 2021-2022 A-Team Member Presentations:

10 min each or less: a short presentation about what is going on in your department.

When presenting at A-Team meetings, address any challenges or questions you have and highlight how you use data to inform your decision-making. Note the types of data you collect (headcounts, interactions, usage, types of surveys – home grown and national and what is asked on these instruments, etc). Share what your annual outcomes are and how you strategically chose them and how you use the findings/results of the data collected. Discuss what tools you use to collect, analyze, and share findings.

Also, feel free to speak about any programmatic or operational changes your office made as a result of Covid-19 and how you are collecting data/tracking/measuring success for those adjustments. You could also include any challenges/lessons learned that the group might benefit from hearing. What creative ways have you identified to reach students and collect data during the pandemic?

Meeting Date	Department Name	A-Team Member
8/03/2021	Parent & Family Programs	Torey Palmer
9/07/2021	Campus Recreation	Corie Baldwin
10/05/2021	FYE	Sarah King
11/02/2021	Property Management	Amy Mosley
12/07/2021	HPWS	Judith White
1/04/2022		
2/01/2022	Student Involvement	Billy Ferris & Alexis Davis
3/01/2022	Student Center	Kathryn-Ruth Sasser
4/05/2022	Campus Dining	Joanne LaBuda
5/3/2022	Greek Life	Benard Goins

Torey shared departmental presentation about Parent & Family Programs

- Discussed bottleneck issues that arise with having an office of one.
- Looking at data longitudinally (2014-2021), experiencing a 10% increase year to year for contact points (email and phone) with parents and family. Currently at a 60% increase in contact points from pre-Covid to now.
- Presented graphs to visually represent changes, broke down contact data by month, topic, and method (email vs. call).
- Discussed Family Portal year to year growth from 2010-2021 and how presenting data helped on campus relationships between Admissions and PFP office.
- Utilized contact data for evidence and justification of requesting an additional personnel staff member within Student Affairs.

Amy Mosley shared about the tool called “Flow-e” (<https://flow-e.com/>) to create a visual task board to categorize and organize email topics.

5. SA Spotlight (Monthly Update):

- The Spotlight publication is posted monthly and archived on our website at: <http://assessment.auburn.edu/resources/findings-reports/>
- Monthly reporting takes place annually from September (for August data) through May (for April data).
- Starting in fall 2021, a new section will be added to the template to capture monthly on-going efforts for diversity, equity, and inclusion (DEI).
- August 2021 data due on Friday, September 4th
- Detailed instructions: <https://auburn.box.com/s/u5j0gjq8d7est2gm9h01ry0kyarnzzv9>
- Upload to Box (August Template): <https://auburn.box.com/s/v47yem776kxfxfz35fougzfuscz80gw>
- Remember comparison data
- Remember to include raw figures and %
- **35 words or less** – Please write for publication
- Avoid abbreviations

6. Assessment Curriculum: <http://assessment.auburn.edu/assessment-curriculum/>

Click on links below to RSVP to training sessions in September.

September 2021

- **Tier 1: Foundational**

Assessment 101 Workshop	9/1 @ 8:45am (after Coffee) in SC 2310
-------------------------	--

- **Tier 2: Intermediate**

Baseline II	9/16 @ 9:00am in LAB tbd
-------------	--

- **Tier 3: Advanced**

Utilizing Baseline Concepts to Develop a Project	9/16 @ 1:30pm in LAB tbd
--	--

- Curriculum completers to receive certificates and prizes after coffee on 8/4, reminder to stick around for group picture afterwards.

7. Outcomes Meetings and Effectiveness Reports:

- Thank you to departments for completing all meetings! Reminder, please have updates completed by 8/16/21.
- Effectiveness Reports for Academic Year 2021-2022 will be due on July 1, 2022. This is the same time the Annual Report is due.

8. Update on KPI discussion:

- Anthology Insight software status
- KPI discussion

9. Update on Diversity, Equity, and Inclusion Student Survey:

- The SoundRocket DEI Student Climate Survey closed on 4/23/21, 12.8% response rate with 3,728 total complete/partially complete responses,
- Initial results to be received any day now, a report will be prepared that can be shared.

10. Data Confidentiality Form

- Available in Baseline – click link below to complete:
<https://baseline.campuslabs.com/au/dataconfidentiality>
- If needing access to demographics files in Baseline, please send request to saasp@auburn.edu

11. Student Affairs Assessment Calendar:

- 2020-2021 Academic year calendar template has been created. Please have each department review and make additions by **August 31, 2021**.
- Add your initials to bottom of spreadsheet once reviewed so we know your department has completed this.
- <https://auburn.box.com/s/lconvq36doh5ek48a3p8knr3r3y5c90h>

12. Program Review for 2021-2022:

- Auburn Cares
- Assessment & Strategic Planning
- First Year Experience