DATE: **2/2/2021**
PURPOSE: A-Team Meeting

1. **Welcome – Ice Breaker**

Members	Present	Absent
Abby Langham (A&SP)	X	
Somer Givens (A&SP)	X	
Katherine Fuchs (A&SP)	--	*Absent with notice*
Amy Mosley (Property Mgmt)	X	
Benard Goins (Greek Life)	X	
Billy Ferris (Media)	X	
Ivy Sibley (Student Conduct)	X	
Kathryn-Ruth Sasser (Student Center)	--	*Absent with notice*
Kristee Treadwell (Student Counseling & Psychological Svcs)	X	
Lexy Payne (Housing)	X	
Lucy Seagle (Medical Clinic)	--	*Absent without notice*
Markie Pasternak (HPWS)	X	
Pearson Brown (Student Involvement)	--	*Absent with notice*
Sarah King (FYE)	X	
Shelby Sims (Campus Rec)	X	
Torey Palmer (P&FP)	X	
William Walker (Campus Dining)	--	*Absent without notice*

2. **A-Team Meeting Schedule and Microsoft Teams Reminder:**
    Will meet on Zoom rest of spring. Hopefully meet in person for the last A-Team Meeting of the year.

Date	Start	End	Room
1/05/2021 Tue	3:00 PM	4:00 PM	ZOOM
2/02/2021 Tue	3:00 PM	4:00 PM	ZOOM
3/02/2021 Tue	3:00 PM	4:00 PM	ZOOM
4/06/2021 Tue	3:00 PM	4:00 PM	ZOOM
5/04/2021 Tue	3:00 PM	4:00 PM	ZOOM

Zoom link for meetings will stay the same: https://auburn.zoom.us/j/98502135721

3. **Assessment Moment at Coffee**
   - February 2021- *HPWS (Markie Pasternak)*
   - March 2021- *Student Media (Billy Ferris)*
   - April 2021- *Student Involvement (Pearson Brown)*
   - May 2021 – *Student Center (Kathryn-Ruth Sasser)*
   - June 2021 – *Parent & Family Programs (Torey Palmer)*
   - August 2021 – *First Year Experience (Sarah King)*
   - September 2021 – *Greek Life (Benard Goins)*
   - October 2021 – *Campus Recreation (Shelby Sims)*

4. **2020-2021 A-Team Member Presentations:**

   10 min each or less: a short presentation about what is going on in your department.

   When presenting at A-Team meetings, address any challenges or questions you have and highlight how you use data to inform your decision-making. Note the types of data you collect (headcounts, interactions, usage, types of surveys – home grown and national and what is asked on these instruments, etc). Share what your annual outcomes are and how you strategically chose them and how you use the findings/results of the data collected. Discuss what tools you use to collect, analyze, and share findings.

   Also, feel free to speak about any programmatic or operational changes your office made as a result of Covid-19 and how you are collecting data/tracking/measuring success for those adjustments. You could also include any challenges/lessons learned that the group might benefit from hearing. What creative ways have you identified to reach students and collect data during the pandemic?

Meeting Date	Department Name 1	A-Team Member
3/02/2021	Student Involvement	Pearson Brown
4/06/2021	Student Media	Billy Ferris
5/04/2021	Health Promotion	Markie Pasternak
8/2021	Parent & Family Programs	Torey Palmer
9/2021	Campus Recreation	Shelby Sims

5. **Discussion for Quality of Co-Curricular Assessment Rubric: (**A-Team members to come with notes of revisions, if needed, for the existing Quality of Co-Curricular Assessment Rubric to next meeting.) https://auburn.box.com/s/2c90u0jsdw7g6zg0i4cqjsvjy39jaq6d

   Folder for Rubric Examples: https://auburn.box.com/s/ety6coryqwajyrrk7dhl1r6z99u53w9d

   List of Rubric Examples:
   1. *tamu_Assessment Rubric_1*
      a. The formatting makes this too long for functional use, but it does resemble the way our Baseline rubric score sheet is set up. The bulleted list is easier to follow than the paragraph form we currently use. Also, under General

considerations on page 2, we could maybe include something like this in a companion document that we use for rater trainings.

2. *UCmerced_student_affairs_assessment_results_rubric*
   a. Really liked how the entire rubric was contained on one page and the back page had notes about each of the criteria.
3. *UA_OIE-Feedback-Rubric*
   a. The yellow highlighting on this one is abrupt and harsh on the eyes
4. *JMU_APT_Rubric_Revised*
5. *UWRF_Co-Curricular-Assessment-Report-Rubric*
6. *UTK_assessment_plan_rubric*
7. *dasa.ncsu_Co-Curricular-Assessment-Report-Rubric*
   a. Noted Section III: Plan for following year, maybe we could incorporate something like this verbiage in our Section 7
8. *americanu_assessment_rubric*
   a. Section 12 (Program has met learning outcomes) seems like it could be counterproductive and this is not a good model for AU SA.
   b. Section 5 forces units to have at least one direct and one indirect assessment measure and again, this would not be a good model for AU SA.
9. *UNM_AcademicProgramAssessmentMaturityRubric*
10. *UCA-CC.SU-Assessment-Plan-Review-Rubric*
11. *UCA-CC.SU-SLO-Report-Review-Rubric*
12. *Rubric for Assessing the Quality of Program-level Student Learning Outcomes & Assessment Plans | Assessment and Curriculum Support Center*
13. *2021 Quality of Assessment Rubric (002)*
    a. The subsequent pages for the Companion Document are useful and could perhaps be created as a part of the rater training materials.

Thoughts on current Rubric

- Keep the rubric to one page!
- We should move section 3. Related and 3a. Linkages to Strategic Initiatives to the end of the rubric so that it aligns with the AU Planning software.
- For 2c. Outcome Communication, in the language about "intentionally shared with staff or students" add a caveat of (if appropriate) because some of our units do not interact directly with students.
- 5b. remove methodology flawed piece and add about evaluating soundness (mimic Academic Assessment rubric)ology flawed piece and add about evaluating soundness (mimic Academic Assessment rubric)

6. **SA Spotlight (Monthly Update):**
   - January 2021 data due on Friday, Feb. 5.
   - Detailed instructions: https://auburn.box.com/s/mt3rufa90vbp20y0ix6x20bhigr9jw1x
   - Upload to Box (January Template): https://auburn.box.com/s/6x0ae4sq89rvibfiagrbc6i0orjf9u67
   - Remember comparison data
   - Remember to include raw figures and %
   - 35 words or less – Please write for publication
   - Avoid abbreviations

7. **Assessment Curriculum:** http://assessment.auburn.edu/assessment-curriculum/
   Rooms have been reserved in Student Center for in person training to resume. (Zoom links are also available if we cannot meet in person) Click on links below to RSVP to training sessions.

   February 18, 2021
   - **Tier 1: Foundational**

Baseline I	11:00

   - **Tier 2: Intermediate**

Rubrics	9:00

   - **Tier 3: Advanced**

Program Review	1:30