



STUDENT AFFAIRS
MINUTES

DATE: 10/13/2020
PURPOSE: A-Team Meeting

1. **Welcome – Ice Breaker**
2. **A-Team Meeting Schedule and Microsoft Teams Reminder:** Fall 2020 meetings via Zoom only. Zoom link will be the same for the entire 2020-2021 year: <https://auburn.zoom.us/j/98502135721>

3. **Members Present**

Members	Present & Favorite Halloween Candy	Absent
Abby Langham (A&SP)		<i>Absent with notice</i>
Somer Givens (A&SP)	<i>Present – Twix</i>	
Katherine Fuchs (A&SP)	<i>Present – sour gummy worms</i>	
Lexy Payne (Housing)	<i>Present – pack of chips/cheez-its or Reese’s pieces</i>	
Billy Ferris (Media)	<i>Present – KitKat</i>	
Markie Pasternak (HPWS)	<i>Present – Laffy Taffy</i>	
Amy Mosley (Property Mgmt)		<i>Without notice</i>
Torey Palmer (P&FP)	<i>Present - sour patch kids</i>	
Pearson Brown (Student Involvement)		<i>Without notice</i>
Sarah King (FYE)	<i>Present – favorite candy butterfingers</i>	
Benard Goins (Greek Life)		<i>Without notice</i>
William Walker (Campus Dining)		<i>Without notice</i>
Shelby Sims (Campus Rec)	<i>Present – candy corn, awesome with peanuts tastes like pay day together</i>	
Kristee Treadwell (Student Counseling & Psychological Services)	<i>Present – Reese’s pumpkins</i>	
Ivy Sibley (Student Conduct)	<i>Present – Reese’s cups</i>	
Kathryn-Ruth Sasser (Student Center)	<i>Present – candy corn + york peppermint patties</i>	
Lucy Seagle (Medical Clinic)		<i>Without notice</i>

4. Assessment Moment at Coffee

- November 20– *Property Management (Amy Mosley)*
- December 20– *Auburn Cares (Ivy to reach out to AC)*
- January 21 – *Student Counseling & Psychological Services (Kristee Treadwell)*
- February 21- *HPWS (Markie Pasternak)*
- March 21- *Student Media (Billy Ferris)*
- April 21- *Student Involvement (Pearson Brown)*
- May 21 – *Student Center (Kathryn-Ruth Sasser)*
- June 21 – *Parent & Family Programs (Torey Palmer)*
- *August 21 – First Year Experience (Sarah King)*
- *September 21 – Greek Life (Benard Goins)*
- *October 21 – Campus Recreation (Shelby Sims)*

5. 2020-2021 A-Team Member Presentations:

10 min each or less: a short presentation about what is going on in your department.

When presenting at A-Team meetings, address any challenges or questions you have and highlight how you use data to inform your decision-making. Note the types of data you collect (headcounts, interactions, usage, types of surveys – home grown and national and what is asked on these instruments, etc). Share what your annual outcomes are and how you strategically chose them and how you use the findings/results of the data collected. Discuss what tools you use to collect, analyze, and share findings.

Also, feel free to speak about any programmatic or operational changes your office made as a result of Covid-19 and how you are collecting data/tracking/measuring success for those adjustments. You could also include any challenges/lessons learned that the group might benefit from hearing. What creative ways have you identified to reach students and collect data during the pandemic?

Meeting Date	Department Name 1	A-Team Member	Department Name 2	A-Team Member
10/13/2020	Student Conduct/Auburn Cares	Ivy Sibley		
11/03/2020	Student Center	Kathryn-Ruth Sasser		
12/01/2020	SCPS	Kristee Treadwell		
1/05/2020	Student Involvement	Pearson Brown		
2/02/2020	Student Media	Billy Ferris		
3/02/2020	Health Promotion	Markie Pasternak		
4/06/2020	Parent & Family Programs	Torey Palmer	Student Center	Kathryn-Ruth Sasser
5/04/2020	Campus Recreation	Shelby Sims		

Need a department to sign up for 11/3/20 presentation – Kathryn Ruth from Student Center will present.

6. Effectiveness Reports:

- Departments create 1st drafts of their effectiveness reports in AU Planning – *Sept. 16- Oct. 6, 2020*
- A&SP to conduct initial review and initially score rubric for each outcome – *Oct. 12 – Oct. 23, 2020*
- A&SP to send initial review w/feedback to departments for revisions – *Oct. 26- Oct. 30, 2020*
- Departments to revise effectiveness reports based on A&SP feedback and resubmit final draft for review – *Oct 26. – Nov. 6, 2020*

7. Student Affairs Assessment Calendar – Final version posted to website:

http://assessment.auburn.edu/wp-content/uploads/2020/10/FINAL-SA-Assessment-Calendar-2020-2021_10.20.20.pdf

8. SA Spotlight (Monthly Update):

- October 2020 data due on Thursday, November 5th
- Detailed instructions: <https://auburn.box.com/s/mt3rufa90vbp20y0ix6x20bhigr9jw1x>
- Upload to Box (October Template): <https://auburn.box.com/s/jw6nqwpf22v7cgec527y8l085qu20e32>
- Remember comparison data
- Remember to include raw figures and %
- **35 words or less – Please write for publication**
- Avoid abbreviations

9. Assessment Curriculum: <http://assessment.auburn.edu/assessment-curriculum/>

October trainings will be online only.

- **Tier 1: Foundational**

n/a

- **Tier 2: Intermediate**

Survey Design	10/22 @ 9:00am
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- **Tier 3: Advanced**

Grant Writing	10/22 @ 1:30pm
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10. Departmental Outcomes for 2020-2021

- Discussion of possible outcomes

11. Save the Date: Virtual NASPA-AL Drive-In Conference, January 29, 2021

- Currently accepting program proposals (Deadline 11/30/20): https://apps.naspa.org/cfp/evt_frm_user.cfm?event_id=2588

12. Notes

- *Ivy presents game day data of students that bring items into the stadium*
 - i. *Marked poor decision making as reason*
 - ii. *Used Click program*
- *2018-2019 outcome cycle Effectiveness Report winners:*
 - i. *Student Conduct & Student Counseling and Psychological Services*
- *A&SP will start using the rubric on Effectiveness Reports from now until October 23*
 - i. *Week of October 26th A&SP will send feedback on ER on each outcome if departments would like to make revisions*
- *SA assessment calendar is published on website*
- *Next monthly spotlight update is due November 5th*
 - i. *Remember to add comparison data*
 - ii. *Decreases are OK given the environment & include raw figures*
 - iii. *Some people having problems with spotlight documents*
 - 1. *Could be due to, too many people in Box at same time*
 - 2. *Enter into document that is linked, don't upload a new spotlight form*
- *Only Tier 2 & 3 Assessment Curriculum in October, no Tier 1*
 - i. *People are more than welcome to pop in for those classes if they so choose, it is unnecessary to take the whole course (Tier 1,2, 3) if a certain class or component is what you are needing help with*
- *Outcomes: waiting to determine if we will continue with this academic year outcomes*
 - i. *Shelby: "If we don't do them will they still be on the annual report in May?"*
 - 1. *Somer: "Not sure, unaware yet. If there is an outcome you're already doing and want to continue doing, keep that in mind 'this may be my continued outcome from last year'"*
- *Proposals for NASPA deadline in November*
 - i. *Low cost professional development opportunity*